

MIND TOOLS



Self development tools that work for your business.

MINDTOOLS BRINGS TOGETHER ALL THE SOFT SKILLS NEEDED TO OUTPERFORM IN YOUR JOB

Enhance your leadership, communication, time and stress management skills.

Make use of exquisitely new creativity, problem solving, decision making, and team building skills.

MINDTOOLS

- INVESTING IN THE TALENTS IN YOUR COMPANY
- SELF DEVELOPMENT FOR BUSINESS DEVELOPMENT
- OUT-OF-THE-BOX MANAGEMENT PROGRAM
- BUILDING A STRONG INTELLECTUAL TEAM
- THE BUILDING BLOCK FOR ANY FURTHER INVESTMENT

PROGRAM OUTLINE

12 modules of management skills given on 12 training days, at the establishments' convenient timing and date, being on-site or off-site:

Creativity tools

Managing Complex Situations

Effective Decision Making

Project Planning Skills

Memory Techniques

Communicating Effectively

Time Management

Performance Leadership

Techniques for Controlling stress

Building Effective Teams

Problem Solving

Transactional Analysis in the corporate

